# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1.   Details of the Institution

1.1   Name of the Institution                            St. Joseph's Training College, Mannanam

1.2   Address Line 1                                     St. Joseph's Training College, Mannanam

Address Line 2                                           Mannanam P.O.

City/Town                                                Kottayam  Dist.

State                                                    Kerala

Pin Code                                                 686561

Institution e-mail address                               stjosephstrainingcollege@gmail.com

Contact Nos.                                             0481 2597347

Name of the Head of the Institution:                     Dr. Varghese K. Cheriyan

Tel. No. with STD Code:                                  0481 2597347

Mobile:                                                   09447353546

Name of the IQAC Co-ordinator:                           Mrs. Latha Joseph

Mobile:                                                   09946256326

 IQAC e-mail address:                                    stjosephstrainingcollege@gmail.com

1.3   NAAC Track ID                                     KLCOTE 10126

1.4   NAAC Executive Committee No. & Date:              EC/66/RAR/(3rd cycle) A&A dtd. 24/9/2014

1.5   Website address:                                  www.stjosephstrainingcollege.org

Web-link of the AQAR:                                    http://www.stjosephstrainingcollege.org/images/pdf/i13.pdf

1.6   Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-------|-------|------|-----------------------|-----------------|
| 1 | 1st Cycle | **** | | 2001 | 2008 |
| 2 | 2nd Cycle | B | 2.85 | 2008 | 2014 |
| 3 | 3rd Cycle | A | 3.17 | 2014 | 2019 |

1.7   Date of Establishment of IQAC :                    04/12/2003

1.8   **AQAR for the year**                              2014-15


1.9   Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

NA


1.10  Institutional Status

University                 State ☑        Central ☐      Deemed ☐      Private ☐

Affiliated College                    Yes  ☑      No  ☐

Constituent College                   Yes  ☐      No  ☐

Autonomous college of UGC             Yes  ☐      No  ☐

Regulatory Agency approved Institution        Yes  ☐      No  ☐

Type of Institution       Co-education   ☑          Men   ☐          Women   ☐

                          Urban   ☐              Rural   ☑          Tribal   ☐

Financial Status          Grant-in-aid ☑          UGC 2(f) ☑        UGC 12B ☑

                          Grant-in-aid + Self Financing ☐      Totally Self-financing ☐

1.11 Type of Faculty/Programme


Arts ☐              Science ☐          Commerce ☐      Law ☐        PEI (Phys Edu) ☐

TEI (Edu) ☑          Engineering ☐      Health Science ☐    Management ☐

Others   (Specify)

1.12 Name of the Affiliating University        Mahatma Gandhi University, Kottayam

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence                    UGC-CPE

DST Star Scheme                                            UGC-CE

UGC-Special Assistance Programme                          DST-FIST

UGC-Innovative PG programmes              Any other (*Specify*)

UGC-COP Programmes

2.   IQAC Composition and Activities

2.1   No. of Teachers                                    11

2.2   No. of Administrative/Technical staff       1

2.3   No. of students                                    1

2.4   No. of Management representatives        2

2.5   No. of Alumni                                      2

2. 6   No. of any other stakeholder and          2
       community representatives

2.7   No. of Employers/ Industrialists            1

2.8   No. of other External Experts                0

2.9   Total No. of members                          20

2.10  No. of IQAC meetings held                   7

2.11   No. of meetings with various stakeholders:    No.  7          Faculty   7

       Non-Teaching Staff Students    1        Alumni   1      Others

2.12  Has IQAC received any funding from UGC during the year?        Yes  ☑        No  ☐
      If yes, mention the amount                3,00,000

2.13  Seminars and Conferences (only quality related)

      (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

      Total Nos.  4        International        National -3        State  -        Institution Level - 1

      (ii) Themes

      Pro-active Stress coping strategies, Yoga-Its scientific excellence, Swami Vivekananda's contributions to
      education, Counselling techniques

2.14  Significant Activities and contributions made by IQAC

      • Organized NAAC Peer team visit in August

      • Organized three national seminars on various themes

      • SRGs and DRGs were invited for demonstration classes

      • Continue tuition for inmates of Juvenile Home

2.15 Plan of Action by IQAC/Outcome

      The plan of action chalked out by the IQAC in the beginning of the year towards quality
      enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|---|---|
| Utilize grants from UGC to improve teaching learning resources | Purchased a Digital sound system<br>Installed an audio-video studio unit.<br>Installed UPS |
| To start M.Phil. Course in Education | Submitted application for the same |
| To envisage web linked classrooms | Enabled WiFi in the campus |
| Start an add-on course on guidance and counselling | Proceeding with discussions with an external agency<br>Human Right Education course approved. |
| To conduct an eco camp | Proposal for an eco camp submitted. The camp to be held in the month of May 2015 |
| Submission of Proposal for research centre | Proposal submitted. Expecting the expert committee visit by the university. |
| To furnish a technology museum | Furnished the same |
| To establish MIS | Discussion for installation ongoing. |
| Renovation of open stage | Completed with the help of PTA |
| Establishing an extension circle | Not yet attained |
| Separate website for library | Not yet attained |
| Utilization of solar energy | Submitted a proposal to the UGC for the same |

*_Attach the Academic Calendar of the year as Annexure._

2.15    Whether the AQAR was placed in statutory body        Yes ☐         No ☑

Management                 Syndicate                 Any other body

Provide the details of the action taken

Criterion – I

## 1. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|---|---|---|---|---|
| Ph.D. | | | | |
| P.G. | 1 | | 1 | |
| U.G. | 1 | | | |
| P.G. Diploma | | | | |
| Advanced Diploma | | | | |
| Diploma | | | | |
| Certificate | | | | |
| Others | | | | 3 |
| Total | 2 | 0 | 1 | |

| Interdisciplinary | | | | |
|---|---|---|---|---|
| Innovative | | | | |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

| Pattern | Number of programmes |
|---|---|
| Semester | 2 |
| Trimester | |
| Annual | |

1.3 Feedback from stakeholders*     Alumni ☑          Parents ☑      Employers ☑   Students ☑
*(On all aspects)*

   Mode of feedback    :    Online        Manual ☑       Co-operating schools (for PEI)

1.4   Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

   Yes, Teacher Education courses are restructured to two years

1.5   Any new Department/Centre introduced during the year. If yes, give details.

   No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 16 | 13 | 3 | - | - |

2.2   No. of permanent faculty with Ph.D.          08

2.3   No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|---|---|---|---|---|---|---|---|---|---|
| R | V | R | V | R | V | R | V | R | V |
| - | - | - | - | - | - | - | - | - | - |

2.4   No. of Guest and Visiting faculty and Temporary faculty          1          -          -

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|----------------|--------------------|----------------|-------------|
| Attended | 1 | 12 | |
| Presented papers | 2 | 11 | |
| Resource Persons | | 5 | 7 |

2.6   Innovative processes adopted by the institution in Teaching and Learning:

- Open book examination
- Blog based learning
- Use of student portfolio
- Summary Presentation
- Co-operative learning
- Use of module
- Powerpoint and prezi presentation

2.7   Total No. of actual teaching days during this academic year          202

2.8   Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)          Open book examination

2.9   No. of faculty members involved in curriculum restructuring/revision/syllabus development          2 as member of Board of Study/Faculty/Curriculum Development  workshop

2.10  Average percentage of attendance of students          94%

2.11 Course/Programme wise
distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division | | | | |
|---|---|---|---|---|---|---|
| | | A+ | A | B+ | B | Pass % |
| M.Ed. | 21 | - | 2 | - | 19 | 100 |
| B.Ed. | 146 | 13 | 80 | 46 | 7 | 100 |
| | | | | | | |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC chalks out a plan of action for enhancing teaching and learning every year.

- IQAC regularly monitor the achievements and developments

2.13 Initiatives undertaken towards faculty development

| Faculty / Staff Development Programmes | Number of faculty benefitted |
|---|---|
| Refresher courses | 1 |
| UGC – Faculty Improvement Programme | |
| HRD programmes | |
| Orientation programmes | |
| Faculty exchange programme | |
| Staff training conducted by the university | |
| Staff training conducted by other institutions | 12 |
| Summer / Winter schools, Workshops, etc. | 12 |
| Others | 4 |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|---|---|---|---|---|
| Administrative Staff | 14 | - | - | 1 |
| Technical Staff | - | - | - | - |

Criterion – III

3.    Research, Consultancy and Extension

3.1   Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Published a research journal
- Conducts workshops on research related topics
- Faculty of B.Ed. take initiative to guide M.Ed. dissertations
- Proposed to conduct a workshop on APA format in research reporting
- Encourage and provide ample opportunities to complete the Ph.D. work of faculty members
- Guidance for submitting proposals for research projects
- Guidance for conducting research projects

3.2   Details regarding major projects

|  | Completed | Ongoing | Sanctioned | Submitted |
|---|---|---|---|---|
| Number |  | 1 | 1 |  |
| Outlay in Rs. Lakhs |  | 10,54,600 | 12,29,400 |  |

3.3   Details regarding minor projects

|  | Completed | Ongoing | Sanctioned | Submitted |
|---|---|---|---|---|
| Number |  | 2 |  |  |
| Outlay in Rs. Lakhs |  | 2,50,000 |  |  |

3.4   Details on research publications

|  | International | National | Others |
|---|---|---|---|
| Peer Review Journals |  |  |  |
| Non-Peer Review Journals | 3 | 3 |  |
| e-Journals |  |  |  |
| Conference proceedings | 2 | 22 |  |

3.5   Details on Impact factor of publications:

Range  ☐          Average  ☑          h-index  ☐          Nos. in SCOPUS  ☐

3.6   Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|---|---|---|---|---|
| Major projects | 3 | UGC | 22,84,000 | 6,61,600 |
| Minor Projects | 18 months | UGC | 2,50,000 | 1,67,500 |

| | | | | |
|---|---|---|---|---|
| Interdisciplinary Projects | | | | |
| Industry sponsored | | | | |
| Projects sponsored by the University/ College | | | | |
| Students research projects *(other than compulsory by the University)* | | | | |
| Any other(Specify) | | | | |
| Total | | | | |

3.7   No. of books published     i) With ISBN No.   1           Chapters in Edited Books

ii) Without ISBN No.

3.8   No. of University Departments receiving funds from

UGC-SAP   ☐                    CAS       ☐           DST-FIST           ☐

DPE        ☐                                        DBT Scheme/funds  ☐

3.9   For colleges

Autonomy   ☐                    CPE       ☐           DBT Star Scheme   ☐

INSPIRE    ☐                    CE        ☐           Any Other (specify) ☐

3.10  Revenue generated through consultancy            -

3.11 No. of conferences
    organized by the Institution

| Level | International | National | State | University | College |
|---|---|---|---|---|---|
| Number | | 3 | 0 | | 1 |
| Sponsoring agencies | | UGC | | | |

3.12  No. of faculty served as experts, chairpersons or resource persons            7

3.13  No. of collaborations           International - 0        National - 4           Any other - 6

3.14  No. of linkages created during this year           5

3.15  Total budget for research for current year in lakhs:

From Funding agency ☐             From Management of University/College       ☐

Total                ☐

3.16 No. of patents received this year

| Type of Patent | | Number |
|---|---|---|
| National | Applied | |
| | Granted | |
| International | Applied | |
| | Granted | |
| Commercialised | Applied | |
| | Granted | |

3.17   No. of research awards/ recognitions    received by faculty and research fellows
   Of the institute in the year

| Total | International | National | State | University | Dist | College |
|---|---|---|---|---|---|---|
| | | 1 | | | | |

3.18   No. of faculty from the Institution

who are Ph. D. Guides                                         6

and students registered under them                      10

3.19   No. of Ph.D. awarded by faculty from the Institution          0

3.20   No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)
          JRF                    SRF                    Project Fellows            Any other

3.21   No. of students Participated in NSS events:

University level   ☐          State level          ☐
National level     ☐          International level  ☐

3.22   No.  of students participated in NCC events:

University level   ☐          State level          ☐
National level     ☐          International level  ☐

3.23   No.  of Awards won in NSS:

University level   ☐          State level          ☐
National level     ☐          International level  ☐

3.24   No.  of Awards won in NCC:

University level   ☐          State level          ☐
National level     ☐          International level  ☐

3.25   No. of Extension activities organized

University forum        -              College forum      7

NCC                     -              NSS                -          Any other        -

3.26   Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

● Special school visit

● Tuition for inmates of Juvenile Home

- Tuition for backward students of model schools

- Adoption of Anganvady

- College of cloth and medicines for the inmates of old age homes

- Village adoption


Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|---|---|---|---|
| Campus area | 8.61 acres | | | |
| Class rooms | 539.36 Sq.m. | | | |
| Laboratories | 312.89 Sq.m. | 15 Sq.m. | UGC Management | |
| Seminar Halls | 449.8 Sq.m. | | | |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. | 28 | 1 | UGC | |
| Value of the equipment purchased during the year (Rs. in Lakhs) | | 15.12 | UGC | |
| Others – Podium | | 14500 | Admn. fee | |

4.2  Computerization of administration and library

Library is automated with Koha Software, Bar coding and gateway register

4.3  Library services:

| | Existing | | Newly added | | Total | |
|---|---|---|---|---|---|---|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 17463 | - | 74 | 39711 | 17537 | - |
| Reference Books | 3149 | - | 21 | 24000 | 3170 | - |
| e-Books | | | | | | |
| Journals | 32 | - | 2 | 5400 | 34 | - |
| e-Journals | | | | | | |
| Digital Database | | | | | | |
| CD & Video | 597 | 19430 | 4 | - | 601 | 19430 |
| N-List | 1 | 5000 | - | - | 1 | 5000 |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
|---|---|---|---|---|---|---|---|---|
| Existing | 35 | 10 | 30 | - | 15 | 5 | - | 5 |
| Added | 10 | 10 | | | | | | |
| Total | 45 | 20 | 30 | - | 15 | 5 | - | 5 |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Campus made WiFi enabled.
Computer training given to students
Setup an audio video studio
Setup a digitalized sound system

4.6 Amount spent on maintenance in lakhs:
   i)    ICT                                    Rs.22800

   ii)   Campus Infrastructure and facilities    Rs.52800

   iii)  Equipments                              Rs.13151

   iv)   Others                                  Rs.65880

   **Total :**                                   Rs.154631

Criterion – V

5.    Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services
    Conducts a week long orientation about courses campus and services provided

5.2 Efforts made by the institution for tracking the progression

    Entry level tests in English, Computer skills and teaching aptitude

    Unit tests and mid semester examinations for continued evaluation

    Regular monitoring of developments

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|---|---|---|---|
| 150 | 35 | 0 | 0 |

(b) No. of students outside the state          0

(c) No. of international students                    0

| Men | No | % |
|-----|-----|-----|
|     | 26 | 17 |

| Women | No | % |
|-------|-----|-----|
|       | 124 | 83 |

| Last Year | | | | | | This Year | | | | | |
|-----------|-----|-----|-----|-----------|-------|-----------|-----|-----|-----|-----------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 129 | 13 | 1 | 6 | 0 | 149 | 81 | 16 | 2 | 51 | 1 | 150 |

Demand ratio                    Dropout %      .66%

5.4    Details of student support mechanism for coaching for competitive examinations (If any)

- Provides coaching for NET, SET, KTET and CTET by incorporating community resources.

- Provides teaching learning materials

- Classes by eminent personalities

 No. of students beneficiaries                    80

5.5    No. of students qualified in these examinations

NET          3          SET/SLET  12          GATE          -          CAT      -

IAS/IPS etc      -          State PSC  - 3          UPSC          -          Others    20

5.6    Details of student counselling and career guidance
- Mentoring
- A professional counsellor is available on Saturdays
- Proper functioning of a career guidance cell
- Conducts 30 hrs. coaching class for NET, SET and TET

No. of students benefitted          80

5.7 Details of campus placement

| On campus | | | Off Campus |
|-----------|-----------|-----------|------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 3 | 45 | 15 | 30 |

5.8   Details of gender sensitization programmes

- Class on women empowerment
- Representation of girls in student's council
- Debates on gender sensitive issues

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level   36        National level   0        International level   0

No. of students participated in cultural events

State/ University level   30        National level   0        International level   0

5.9.2    No. of medals /awards won by students in Sports, Games and other events

Sports  :  State/ University level 5        National level   0        International level   0

Cultural: State/ University level   2        National level   0        International level   0

5.10  Scholarships and Financial Support

|  | Number of students | Amount |
|---|---|---|
| Financial support from institution | 2 | 795 |
| Financial support from government | 33 | 896300 |
| Financial support from other sources | - | - |
| Number of students who received International/ National recognitions | - | - |

5.11    Student organised / initiatives
Fairs    : State/ University level          National level          International level
Exhibition: State/ University level          National level          International level

5.12   No. of social initiatives undertaken by the students          7

5.13 Major grievances of students (if any) redressed:          No

Criterion – VI

6.  Governance, Leadership and Management

6.1  State the Vision and Mission of the institution

Vision

To nurture teachers who are globally competent who shall promote democratic and spiritual values to create a just and humane society.

Mission

To form teachers who remain ever committed to excellence in academic standards.

To form teachers who uphold and promote holistic development of the individuals.

To form leaders of quality in all walks of life who serve their fellowmen with justice, truth and love.

To form teachers who promote an appreciation of our cultural heritage and help to mould a just society.

To form teachers who are sensitive to environmental issues.

To form educators who are recognized for their contribution in the field of teaching, research, and extension.

To form teachers who imbibe national, social, spiritual values and international understanding.

6.2    Does the Institution has a management Information System            No

6.3    Quality improvement strategies adopted by the institution for each of the following:

6.3.1  Curriculum Development

- Continued add-on courses for filling gap in curriculum.

- Emphasizes ICT mediated teaching learning experiences

- Digitalized language laboratory

- Automated library with Koha Software

- Took leadership in curriculum development and revision.

- Participation in curriculum development activities at the University level.

6.3.2  Teaching and Learning

- Utilization of modern teaching techniques

- Well equipped method labs

- Techno pedagogical transactions

- Experiential learning strategies

- Use of Smart boards

- Wi-Fi campus

- Remedial coaching

- Tutorials

- Semi-circle classrooms

- Use of blogs in learning

- Class library

- Book bank

- ICT assisted class rooms

- Problem solving through puzzles

- Declamation and debates

### 6.3.3 Examination and Evaluation
- Open book examination
- Online submission of assignments

### 6.3.4 Research and Development

- Publication of journal with ISBN No.

- Course on SPSS and N-Vivo Software

- Organizes National level seminars/Workshops regularly

- Maintains a research consultancy Cell

### 6.3.5 Library, ICT and physical infrastructure / instrumentation
- Library is automated with Koha Software
- Use Digital Display boards in classroom
- Use of Smart boards
- Each class equipped with LCD/Projector

### 6.3.6 Human Resource Management

- Sharing of teaching faculty with M.Ed. department for thesis guidance

- Conducts staff development programmes regularly

### 6.3.7 Faculty and Staff recruitment

- Follows NCTE, University and Government norms for recruitment.

### 6.3.8 Industry Interaction / Collaboration

6.3.9  Admission of Students

- As per Government norms and university guidelines
- Preference is given to rural, SC, ST and backward students in Management quota

6.4    Welfare schemes for

| Teaching | Yes |
|---|---|
| Non teaching | Yes |
| Students | Yes |

6.5    Total corpus fund generated

6.6    Whether annual financial audit has been done        Yes

6.7    Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|---|---|---|---|---|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | University | Yes | Management |
| Administrative | Yes | DCE & AG's | Yes | Management |

6.8    Does the University/ Autonomous College declares results within 30 days?
For UG Programmes                No

For PG Programmes                No

6.9    What efforts are made by the University/ Autonomous College for Examination Reforms?

- University revised curriculum this year and made substantial efforts to change from direct grading to indirect grading.

6.10  What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Not promoting autonomy for training colleges

6.11  Activities and support from the Alumni Association
- Took active interest in conducting NAAC Peer team visit
- Acts as resource persons
- Participates in orientation programme
- Participates in celebrations and Cultural fest
- Took initiative in developmental activities

6.12  Activities and support from the Parent – Teacher Association

- Took active interest in conducting NAAC Peer team visit

- Renovated the open stage

- Helps to avail resource persons

6.13  Development programmes for support staff

- Classes on bar coding and Koha

- Classes on GAINPF

6.14  Initiatives taken by the institution to make the campus eco-friendly
- Maintains vermin compost plans
- Herbal garden
- Campus beautification as part of SUPW
- Celebration of Environmental day

Criterion – VII

7.  Innovations and Best Practices

7.1  Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Blog based learning

- Online submission of assignments

7.2  Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year
- Regular meetings of staff council, IQAC, Governing Council
- Committees for Monitoring developments
- Teacher-in-charge for each activity

7.3  Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*
- Outreach programme for educating the differentially abled and delinquent
- Mentoring for capacity building

7.4  Contribution to environmental awareness / protection
- Herbal Garden
- Vegetable garden at model schools
- Environmental education as elective
- Campus beautification activities

7.5   Whether environmental audit was conducted?          No

7.6   Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8.   **Plans of institution for next year**

- To strengthen ICT based teaching learning processes.
- Start an add-on course on guidance and counselling
- Extend coaching for competitive examinations
- Setting up of a research centre
- Start M.Phil. in Education
- To establish MIS
- Establishing an extension circle
- Separate website for library
- Setting up of a solar energy plant
- Open a college canteen
- Digitalization of college library
- Construction of a retaining wall in backyard
- Undertake a road beautification project

*Name Mrs. Latha Joseph*                                              *Name Dr. Varghese K. Cheriyan*

*Signature of the Coordinator, IQAC*                         *Signature of the Chairperson, IQAC*

# ST. JOSEPH'S TRAINING COLLEGE, MANNANAM
## CALENDAR OF ACADEMIC ACTIVITIES OF B.Ed. COURSE FOR 2014-15

| | |
|---|---|
| 27/05/2014 | College re-opened after semester break |
| 28/05/2014 | SUPW activities began |
| 31/05/2014 | Seminar on 'Counselling Techniques' |
| 05/06/2014 | Observance of World Environment Day |
| 11/06/2014 | Demonstration classes begin |
| 13/06/2014 | Pre-practice teaching school visit by Principal |
| 18/06/2014 | Criticism lessons begin |
| 30/06/2014 | Pre practice teaching school visit by students |
| 08/07/2014 | Teaching practice begins |
| 18/08/2014 | An awareness programme on Dengue Fever for M.Ed. students |
| 20/08/2014 | Teaching practice ends |
| 20/08/2014 | Inauguration of M.Ed. batch 2014-15 |
| 22/08/2014 | Reflections on Teaching practice experiences |
| 29&30/08/2014 | NAAC Peer Team visit |
| 05/09/2014 | Teachers Day Celebrations & College closes for Onam vacation |
| 16/09/2014 | College re-opens after Onam vacation |
| 16-20/09/2014 | Study Tour |
| 29/09/2014 | Awareness programme on organ donation |
| 01/10/2014 | Chavara Year celebrations begins |
| 07/10/2014 | Arts Fest |
| 08/10/2014 | College Day celebration |
| 14to16/10/2014 | Practical Examinations |
| 20 to 23/10/2014 | Model Examinations |
| 23/10/2014 | Samavarthana Ceremony |
| 31/10/2014 | Sardar Patel Birth Anniversary Celebration |
| 28/11/2014 | Second Semester University Examinations begin |
| 1/12/2014 | Second Semester University Examinations end |
| 12/12/2014 | B.Ed. 2014-15 batch begins |
| 13/12/2014 | FOSSA Annual gathering |
| 29/12/2014 | Upanayana Ceremony, PTA General body meeting |
| 30/12/2014 | Orientation programme begins |
| 09to10/01/2015 | UGC sponsored National seminar |
| 20/01/2015 | College takes part in Run Kerala Run |
| 29/01/2015 | College Union Election |
| 02/02/2015 | Oath taking ceremony of College union |
| 06 to 07/02/2015 | UGC sponsored National seminar |
| 10/02/2015 | Chavara Lecture series |
| 26/02/2015 | College Union inauguration |
| 27/02/2015 | Annual Sports Day |
| 06 to 07/03/2015 | UGC sponsored National seminar |
| 07/03/2015 | Jubilarians' Day |
| 16/03/2015 | SUPW activities begin |
| 21/03/2015 | Inter-training Collegiate Athletic meet |
| 27/03/2015 | IQAC meeting |
| 31/03/2015 | College closes for summer vacation |